SOUTH MELB. PARK

9 November, 2020

Dear Parents and Guardians,

South Melbourne Park Primary School is looking forward to another great year of teaching and learning and would like to advise you of *South Melbourne Park Primary Schools'* parent payment arrangements for 2021.

Please find the 2021 fee schedule for all year levels as attached.

The **essential items** listed are the minimum consumables required to provide your child with access to basic learning materials. We strongly urge you to consider the **voluntary contribution** section. There has been a reclassification from the Department with regard to voluntary contributions, items under this section now include: take home readers, photocopying, printing, robotics, sports equipment, construction material, technology, and other learning opportunities.

Financial Support for Families who cannot pay for the Essential Student Learning Items

South Melbourne Park Primary School understands that some families may experience financial difficulty and offers a range of support options, including:

- payment plan option for payment of the school account
- the Camps, Sports and Excursions Fund for eligible healthcare card holders
- access to State School's Relief fund for assistance with uniform items
- there are welfare and support agencies that have established partnership arrangements with schools to provide further assistance to students and their families.

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact: Christine Priddle, Business Manager Tel: 039498 3396 or via email at: south.melbourne.park.ps@education.vic.gov.au

Payment Methods-Stationery Pack Collection Days

Payments are to be made via Compass (Parent Portal). If you are making payment in full or by instalment, please do so by **18** January 2021. Instalment payments will be processed on the following days :

18 January 2021 - 20%	18 February 2021 – 15%	18 March 2021 – 13%	18 April 2021 – 13%
18 May 2021 – 13%	18 June 2021 – 13%	18 July 2021 – 13%	

Essential Learning Items – Stationery Pack Collection Days

Individual Stationery Packs need to be collected for each student on the following days/ times. These items are to be brought back to school on the Student's first day, with all items named.

Thursday 21 January, 2021 between 11am to 6pm

Friday 22 January, between 2021 8am to 3pm

Payment either in full or via the instalment plan option are to be completed prior to collection of the Stationery pack.

Our school will consider requests for partial or full refunds of payments made by parents on a case by case basis taking into account the individual circumstances. Generally, we will not be able to refund payments made for items purchased or costs that have already been paid where those funds have already been transferred to a third party.

For further information on the Department's Parent Payments Policy please see a one page overview attached.

Yours sincerely,

R. Cosentino

Rosemary Cosentino
Principal

Freya Owen

Freya Owen
School Council President

Essential Student Learning Items- Year 4,5,& 6 - 2021

Below is a list of items and activities which are essential for your child to learn the standard curriculum. You may choose to purchase these items through the school or provide your own.

Essential Student Learning Items	Amount
Stationery Pack Items include: 2 x BOOK EXERCISE - 14 MM- 64 Page 1 x BOOK EXERCISE PROTEXT PP A4 48 PG 9MM DT EA 2 x Scrap Book COS 330 x 240 64 Pages 2 x Graph Exercise Book A4 PP Cover 10mm Grid 96 Pages 2 x GLUE STICK COS 22 GRAM 4 x Eraser Large 1 x Protext A5 Plastic Mesh Pouch 2 x Staedtler Noris Club 127 Colour Pencil 1 xExpo Whiteboard Marker Fine 1.4mm 1 x Facial Tissue 2 Ply 100 Sheet 3 x Staedtler Stick 430M Ballpoint Medium 3 x Staedtler Stick 430M Ballpoint Medium 3 x Staedtler Stick 430M Ballpoint 1.0mm 2 x Fineliner Pen 0.5mm 5 x Natural Graphite HB Pencil 2 x Faber-Castell Connector Pens Assorted - Wlt12 1 x office scissor 158mm yellow 1 x Plastic Ruler 300mm 1 xTHRASS Picture Chart	$40.00
Classroom Craft Consumables – coloured paper & card, modelling clay, oil pastels, paints, feathers, brenex squares, pipe cleaners, flash cards, rewritable sleeves	$40.00
Visual Arts Consumables Items include: 1 x visual art diary, A3 Folio, paints, coloured paper, clay, craft consumables	$35.00
STEM Consumables Items include: Coloured squares, straws, blue tac, eraser Food ingredients, paper shapes, cardboard 1 x student workbook coloured pencils, markers, HB pencils	$35.00
Language Program Consumables 1 x Student workbook HB Pencils Coloured pencils & markers Erasers, glu sticks, coloured paper	$20.00
Inquiry Learning/ Passion Projects Eg; Cooking ingredients, craft consumables, gardening consumables – soil, herbs, seedlings	$35.00
Apps and subscriptions Mathletics ($22.00) RAZ (14.00) Seesaw (10.00)	$46.00
TOTAL	**$251**

Voluntary Contributions

South Melbourne Park Primary School continues to welcome your voluntary contributions to support our school.

You can make a general voluntary contribution that goes towards all of the priorities below or alternatively make a contribution to any of the specific priorities outlined in the table below:

Voluntary Contribution	Tax deductible?	Suggested Voluntary Contribution per student			Amount
Class Sets – classroom/ home reading books, class sets of books, maths, STEM , sports	No	$100	$150	$200	
IT Equipment – school provides leased ipads & laptops for students to use during classes as required	No	$100	$150	$200	
***Building Fund** – Kitchen classroom project estimated cost $100,000	Yes	$100	$150	$200	
***Library Fund** – Provides funds for library books & materials	Yes	$100	$150	$200	
Curriculum Innovation Program – Provides funding for STEM, Robotics and technology resources & equipment	No	$100	$150	$200	
Grounds & Maintenance – Provides funds for maintenance & repairs of facilities and equipment.	No	$50	$100	$150	
Playground Project – Purchase of new playground equipment	No	$50	$100	$150	
				TOTAL	$

**** School council has established tax-deductible gift recipient status with the Australian Taxation Office for the Building & Library Funds.***

Your child will not be disadvantaged if you do not make a voluntary contribution. All records of voluntary contributions are kept confidential as well as your decision about whether to make a contribution or not.

Optional Items

South Melbourne Park Primary School offers a range of optional items and activities that are additional to the delivery of the standard curriculum. These items and activities are designed to broaden the school experience for your child.

Optional Item	Amount
Camps, excursions, swimming and other sports events as scheduled throughout 2021. The cost / payment of these events will be as the events arise and will be advised throughout the year.	To be advised

Parent Payment Charges

Essential Student Learning Items Amount_____

Optional Items Amount_____

Voluntary financial contribution Amount_____

TOTAL _____

THE EDUCATION STATE

SCHOOLS

PARENT PAYMENTS POLICY

ONE PAGE OVERVIEW

The following is a summary of the main principles of the Parent Payments Policy:

FREE INSTRUCTION

- Schools provide students with free instruction to fulfil the standard curriculum requirements as outlined in the Victorian Curriculum F-10, VCE and VCAL.

PARENT PAYMENT REQUESTS

- Schools do not ask parents to pay for school operating costs (e.g. utility costs) or general and unspecified charges.
- Schools request payments from parents under three categories:

Essential Student Learning Items	Optional Items	Voluntary Contributions
○ Items and activities which the school deems essential for student learning. ○ Parents may choose to purchase essential items through the school or provide their own.	○ Items and activities that enhance or broaden the schooling experience of students and are offered in addition to the standard curriculum. ○ These are provided to students on a user-pays basis.	○ Voluntary contributions support the school to continue to be the best local school for all students and can be for general or specific purpose. ○ Students will not be disadvantaged in any way if parents do not make a contribution.

FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.

SCHOOL PROCESSES

- Schools obtain school council approval for their parent payment arrangements and upload their arrangements on their school's public website for transparency.

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